**Activity 1**

*Conduct a stakeholder and researcher mapping exercise across UNA Europa to identify gaps and opportunities for collaboration across different disciplinary and organisational domains*

**Guidelines and questionnaire templates**

Refer to Maurizio Aragrande

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| **General guidelines** | |
| > Focus on recent and future activities | |
| > Focus on the aspects which are relevant to OH | |
| > Be concise and use bullets point as much as possible | |
| > Use 1 column for each activity within a section (see template next pages) | |
| **Guidelines by sections** | |
|  |  |
| **Section 1: Research** |  |
|  |  |
| **Title** | > Title, or brief identification of the research |
| **Description** | > Justification or rationale, objectives, geographical scope, duration or ending date. > Method: beside technical specifications (if deemed relevant), please highlight whether the activity adopts (or can adopt) inter>/trans>disciplinary approaches, system thinking, participation methods > Financing institution |
| **OH interest** | > Highlight the reasons that make the activity interesting in a OH context (e.g. involvement of OH sectors, focus on links among them, methodology>, particular role in solving complex problems, etc.) |
| **Leading institution** | > Describe the institution leading the activity (name and role, national, international, European, etc; public, private, NGO, …) |
| **Other institutions** | > Mention and qualify the other institution participating in the activity > Mention stakeholders involved in the activity |
| **Potential for development** | > What is the potential for collaboration within and/or outside UNA |
|  |  |
| **Section 2: Teaching** |  |
|  |  |
| **Title** | > Title, or brief identification of the course |
| **Aim** | > Aim of the courses > Beneficiaries (university students, professionals, …) |
| **Description** | > Content > Teaching methods > Disciplines > Stakeholders, external collaborations (stakeholders) > Duration |
| **Organization** | > Teaching level |
| **OH interest** | > Highlight the reasons that make the activity interesting in a OH context (e.g. involvement of OH sectors, focus on links among them, methodology, particular role in solving complex problems, etc.) |
| **Potential for development** | > What is the potential for collaboration within and/or outside UNA |
|  |  |
| **Section 3: Other activities** |  |
|  |  |
| **Title** | > Title, or brief identification of the activity |
| **Description** | > Type of activity/content (foreseen publication, workshop, networking, …) > Aim, content > Disciplinary status > Geographical scope, and/or location > Duration, date > .... |
| **Institutions** | > Organizing bodies > Funders > Stakeholders > ... |
| **OH interest** | > Highlight the reasons that make the activity interesting in a OH context (e.g. involvement of OH sectors, focus on links among them, methodology, particular role in solving complex problems, etc.) |
| **Potential for development** | > What is the potential for collaboration within and/or outside UNA |
|  |  |
| **Section 4: Brand new** | (New ideas and projects) |
|  |  |
| What is it about? | (research, teaching, other activities) |
| What is the OH interest? |  |
| Why UNA Europa should undertake it? |  |
| How? |  |

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| **Questionnaire template** |

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| **Section 1: Research** | | | | |
|  | ***Title 1*** | ***Title 2*** | ***Title 3*** | *...* |
| **Description** |  |  |  |  |
| **OH interest** |  |  |  |  |
| **Leading institution** |  |  |  |  |
| **Other institutions** |  |  |  |  |
| **Potential for development** |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **Section 2: Teaching** | |  |  |  |
|  | ***Title 1*** | ***Title 2*** | ***Title 3*** | *...* |
| **Aim** |  |  |  |  |
| **Description** |  |  |  |  |
| **Organization** |  |  |  |  |
| **OH interest** |  |  |  |  |
| **Potential for development** |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **Section 3: Other activities** | |  |  |  |
|  | ***Title 1*** | ***Title 2*** | ***Title 3*** | *...* |
| **Description** |  |  |  |  |
| **Institutions** |  |  |  |  |
| **OH interest** |  |  |  |  |
| **Other institutions** |  |  |  |  |
| **Potential for development** |  |  |  |  |

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| **Section 4: Brand new** | |  |  |
|  | 1 | 2 | ... |
| **What is it about?** |  |  |  |
| **What is the OH interest?** |  |  |  |
| **Why UNA Europa should undertake it?** |  |  |  |
| **How?** |  |  |  |