



PANACEA

IT02-KA220-HED-000088065

**“Special Needs by Placebo”: Programme to Advise,
Normalize And Control its European Administration**

Kick-Off Meeting

Madrid, January 25th-26th 2023

AGENDA

**Location:
Universidad Complutense de Madrid
School of Medicine
Spain**



**Hosting Institution:
Universidad Complutense de Madrid (UCM) - Spain**

**Participating Institutions:
University of Bologna (UNIBO) - Italy
European Federation of Pain (EFIC) - Belgium
Jagellonian University (JU) - Poland
Katholieke Universiteit Leuven (KU) - Belgium
RE2N - Italy
Universiteit Leiden (ULEI) - Netherlands**

Wednesday, January 25th, 2023

Afternoon Plenary Session	
13.00 – 13.15	Welcome and Introduction (UCM, UNIBO) Prof. Antonio Portoles Prof. Katia Mattarozzi
13.15 – 13.30	Agenda presentation (UNIBO)
13.30- 14.00	Brief presentation of each PANACEA team (All partners)
14.00 -16.30	Project Structure and Project Plan: <ul style="list-style-type: none"> ○ WPs and GANTT (General Overview, UNIBO) ○ First activities to be implemented <ul style="list-style-type: none"> ○ Practice-based content collection (EFIC introduction + all partners discussion) ○ Evidence-based content collection (UNIBO introduction + all partners discussion) ○ WebApp (PWA) Functional Analysis (RE2N introduction + all partners discussion) ○ Summary (KU, ULEI)
16.30 – 17.00	Coffee Break
17.00 – 18.00	Dissemination Plan <ul style="list-style-type: none"> ○ Logo, Dissemination Materials, Website (UNIBO) ○ PANACEA Days (All University partners) ○ Online Dissemination (JU introduction + all partners discussion)
Social Dinner	

Thursday, January 26th, 2023

Morning Plenary Session	
9.00 – 11.00	<p>Transversal activities (UNIBO):</p> <ul style="list-style-type: none"> ○ Project management & risks ○ Partnership Agreements: tasks and responsibilities ○ Budget management and reporting ○ Project Evaluation (internal and external) and Quality Assurance <p>Open Discussion, Questions and Answers (administrative staff of all partners)</p>
11.00 – 11.30	Coffee Break
11.30 – 12.30	Trial Semester in each partner's institution: legislative and administrative perspectives (All University partners)
12.30 – 13.30	<p>Next meeting in Leuven</p> <ul style="list-style-type: none"> ○ Introduction (KU) ○ To do list (KU, ULEI)
13.30 – 14.00	Concluding remarks, Meeting Evaluation, and Greetings